



## **BURNLEY ACCOMMODATION SERVICE**

### **ELIGIBILITY CRITERIA**

The service will consider applications from people who are homeless, at risk of becoming homeless or in insecure or inappropriate accommodation aged 16-25 yrs who need a low to medium level of support.

The service is primarily a housing-related support service. However, support in meeting other non housing- related needs, will be met through partnership working and signposting to appropriate agencies

**Stepping Stone Projects does not have a blanket exclusions policy. Applications may be refused where the applicant's needs do not match the aims of the service, such as where:**

- Applicants do not require a housing related support service
- Risks associated with the delivery of the service cannot be managed
- Applicants have high level support needs requiring more intensive support.
- Applicants refuse to sign the declaration or disclaimer section of the interview form.
- Applicants have knowingly failed to declare or given false information at the interview stage.

This is not an exhaustive list and referrals may not be successful for other reasons. All applications will be considered on their own individual circumstances.

All applicants need to demonstrate a willingness to engage in the support provided.

A risk assessment/risk management plan will be completed for each applicant with emphasis placed on safeguarding the applicant, other clients, staff and the community. If the risk levels are too high taking account of risks identified by the referring agent, other agencies the applicant has contact with and the needs assessment form the applicant will be sign posted to other agencies that may be able to assist.

**Where a referral is not accepted the applicant and referral agency (if applicable) will be contacted and advised in writing of the reasons for this decision. Advice and information will be offered to the applicant, on other options for alternative support.**

**The applicant will also be advised of the appeals procedure.**